EAST BAY CHARTER TOWNSHIP
PARK COMMISSION
East Bay Charter Township Hall
1965 N. Three Mile Road
Traverse City, MI 49696

Regular Meeting
Tuesday, March 19, 2018

Present: Corie Layton, Deb Lannen, Mike Hintz, Matt Cross and Susan LaRose-Grover

Absent and Excused: Justin Friend and Mark Baker

1. **Call Meeting to Order:** Vice Chair Hintz called the meeting to order at 6:03pm.

2. **Pledge of Allegiance** was recited by all in attendance

3. **Roll Call:** Roll was called by the Recording Secretary

4. **Public Comment**
   None

5. **Approval of the Agenda:**
   Layton moved and LaRose-Grover seconded to approve the agenda as presented.

   Yeas: Layton, LaRose-Grover, Lannen, Cross, Hintz
   Nays: None

6. **Approval of Minutes - Regular Meeting –February 20, 2018**
   LaRose-Grover moved and Lannen seconded to approve the minutes of February 20, 2018 as presented.

   Yeas: LaRose-Grover, Lannen, Layton, Cross, Hintz
   Nays: None

7. **Reports**
   A. Treasurer Report
   Cross said that the year end fund adjustments will not be completed after the audit is complete.

   B. Rec Plan Update
   LaRose-Grover asked about the conceptual design which was brought to the Parks Commission previously and what the process was for moving ahead with the design. She will communicate with the Planning Department.

C. Subcommittee for Grants

Hintz will organize the meeting for next month. Layton will help to put a document together which outlines grants available with their due dates and projects to fund.

8. Old Business

LaRose-Grover said the grant written for bike racks was not approved. Supervisor Beth Friend talked about other grant opportunities available to the commission. She added that an intern may be available this summer to help write some grants for the Park Commission. A line item for the Mt. Holiday grant revenue was added to the Park budget and the audit is schedule for the week of April 9th. Fiend explained that the Safe Routes to School allocation should be placed on the agenda for discussion.

9. New Business

A parks tour was set for Thursday. April 12 at 5:00pm. LaRose-Grover will gather a list of other pocket parks for a tour to be announced soon.

10. Public Comment

Hintz mentioned that election packets were due on April 24th. The pancake breakfast should be on the agenda for the next meeting. Supervisor Friend added that many of the Little Libraries have been fixed. She also mentioned that a grant could be written for an enclosure for life saving rings at park beaches along with an ordinance which prohibits tampering with the rings. Friend also said that the current recreation plan does not expire until 2019 and that projects can still be funded until that time.

11. Adjournment

Hintz adjourned the meeting at 6:39pm.