

East Bay Charter Township  
1965 Three Mile Road North  
Traverse City, MI 49686

Regular Board Meeting  
Monday January 12, 2009

**Call Meeting to Order:** Chairman Lile called the meeting to order at 6:30pm.

**Pledge of Allegiance:** was recited by all in attendance.

**Roll Call:** Board Members Present: Glen Lile, Sue Courtade, Bryan Marrow, Tracey Bartlett and Butch Strait

**Absent and Excused:** Dale McAllister and Matthew Courtade

Others Present: Anne Wendling, Recording Secretary; Jim Young, Township Attorney;

Ten (10) members of the public were in attendance.

**Review for Conflict of Interest:** None

**Correspondence:** Provided in the Board Packets.

**Public Comment:** None

**Consent Calendar:**

- A. Board Minutes: December 8, 2008 Regular Board Meeting Minutes, December 11, 2008 Special Board Meeting Minutes and December 16, 2008 Budget Public Hearing Minutes were recommended for approval.
- B. General Fund: checks numbered 6358 – 6436 were paid in the amount of \$33,406.99 with no checks voided.
- C. Ambulance Fund: checks numbered 1917 - 1938 were paid in the amount of \$245,783.81.

- D. Receiving Fund: Check numbers 1765 - 1768 in the amount of \$58,298.50 were paid.
- E. Payroll Fund: For the payroll dated 11/23/08 through 12/06/08 checks numbered 11054-11079 and automatic check deposits numbered 1000003924-3926, 3934, 3936-3940, 3942, 3944 and 3946 totaling \$13,635.60.

For the payroll dated 12/7/2008 through 12/20/08 checks numbered 11080-11091 and replacement checks 11092,11093 (checks not cashed/lost in mail 10740 and 10871 void) and automatic check deposits numbered 1000003950-3951, 3956-3957, 3959-3964, 3966, 3968-3969, 3972, 3975-3977 totaling \$12,878.96.

Payroll for the two periods totaled \$26,514.56.

**Payroll Taxes EFT Funds**

For the payroll of 11/23/08 through 12/06/08 the transfer was \$3,709.89; for the payroll dated 12/07/08 through 12/20/08 the transfer was \$4,922.43.

The total payroll amount for the two time periods combined was \$35,146.88.

Total amount paid: \$372,636.18.

- F. Motion to accept the proposed Blanket Vendors 2009- Ambulance

*S. Courtade moved and Marrow supported to approve the consent calendar as presented and the motion carried unanimously by a roll call vote.*

- Reports:**
- Supervisor: Lile reported that Tina Allen is being contracted as acting zoning administrator while Couturier is on leave.
  - Clerk: S. Courtade reported that the Township is working under the accounting period 13 and that any adjusting entries for 2008 will be presented at the next board meeting for approval.

Treasurer: Bartlett stated that her full report is in the packet. She reported that she is wrapping up the 2008 fiscal year and preparing for the audit. Tax collection is going well and she asked the public to be patient during her office remodeling. Bartlett said she attended a Road Commission meeting and that there is a joint Grand Traverse County Commission/ Township Boards meeting on January 15th for input on restricting ORV's on roadways. Next month, the board will be asked to approve the master plan that was approved by the Planning Commission.

Trustees: No reports.

Sheriff Department: Deputy Rick Davidson reported that in December 2008 there were a total of 562 calls for service in East Bay Township.

State Police: No report.

Ambulance Department: There were 33 calls for service as a report indicated.

Fire Department: Jeremy Metcalf reported that there were a total of 63 calls for the month of December in East Bay Township. In 2008, there were a total of 657 calls which indicates a 10% increase over the previous year. There will be a spaghetti dinner on January 17<sup>th</sup> to help an injured firefighter. Metcalf reported that there will be lots of training and recertification happening in January.

Engineer: Township Engineer Brian Sousa submitted a report in writing.

County Commissioner: Commissioner Beth Friend reported that the new commissioners met on Jan 2<sup>nd</sup> and she has been attending orientation meetings. Any feedback and/or questions can be directed her at the county. She told board members that on Wednesday, January 14<sup>th</sup> there would be a septage report. And on January 22<sup>nd</sup> and 29<sup>th</sup> there would be strategic planning meetings held at 6pm.

Township Attorney: Township Attorney Young reported that there were noise complaints being received in the township and that the existing noise ordinance was still in effect. He said that the

board can continue with the current ordinance or repeal it until a new noise ordinance was reviewed. Repealing an ordinance would take public notice and a public hearing.

Road Commission: No report at this time.

**New Business:**

**1. PUBLIC HEARING –Recreation Plan updates**

S. Courtade went over the basic changes and said that these changes encompass the possible acquisition of new properties, and improvement of the existing properties recreation facilities. Ranking and prioritizing those items into the recreation plan will allow the Park Commission to apply for and hopefully obtain grant funding. Lile opened the public hearing at 6:55pm and seeing none, closed the public hearing at 6:55pm. S. Courtade also added that the plan is in effect from 2009-2013.

*S. Courtade moved to adopt the proposed recreation plan. Strait seconded the motion and the motion carried without opposition.*

**2. East Shore Hills Extension Request**

Gary Jurkovich, developer, asked for a one year extension of East Shore Hills development. A one year extension was approved by the Planning Commission December 4, 2007 but was not presented to the Township Board until now. This extension is only good thru February 7, 2009. Jurkovich has requested an additional extension that the Township Board will hear at the February 9<sup>th</sup>, 2009 meeting.

*Strait made a motion to extend SLU 6-05 and SPR 2-05 East Shore Hills for one year. Bartlett seconded the motion and the motion carried without opposition.*

**3. Grand Traverse Academy PUD Extension Request**

Bartlett stated that this request was for the next phase of their building. The academy is waiting on the economy to be more solid and their enrollment numbers to stabilize. Grand Traverse Academy is asking for an 18 month extension to accommodate a building schedule around the school schedule.

*Strait made a motion to approve the extension of SLU 1-07 for Grand Traverse Academy for 18 months. Marrow seconded and the motion carried without opposition.*

**4. Curbside District Recycling**

Lile stated that the map shows the current designated curbside recycling district and any proposed new districts can be added upon request.

**5. Solid Waste Review – Participation Request**

Lile said he received a letter from the city regarding a no cost invitation to participate in a solid waste review. The city is willing to do all the research and East Bay Township can be included in this study.

*Bartlett moved to request that East Bay Township be a participant in the Solid Waste Review by the city and authorized Glen Lile to sign the appropriate documents. S. Courtade seconded the motion and the motion carried without opposition.*

**6. Capital Improvement Plan Report**

S. Courtade said that this Capital Improvement Plan Report is a compilation of a five year plan for capital improvements. She reported that the committee talked to all staff and that a list of ideas was compiled which may change with the possible Obama stimulus plan and the Compactor property. This is a list of ideas that will be used as a living ongoing document. The list could also act as a tool to help in budgeting and in the future, the township may want to have a CIP fund. Commissioner Friend said the township did a great job with the list and suggested identifying potential funding sources for this wish list.

**7. Grand Traverse County Septage Treatment Business Report**

Lile explained that he didn't want the board in the dark over the financial status of the septage plant. He said there is a lot of material and information to go over and a special meeting may be needed to ensure that East Bay Township has a say. The county is holding a meeting on Wednesday, January 14<sup>th</sup> at the county chambers to discuss the business report.

**8. Lot Area and Density Conformity Zoning Ordinance Amendment**

S. Courtade said that this zoning ordinance amendment addresses Ordinance 109 and brings it into line with the zoning ordinance giving people the ability to achieve maximum density. The amendment is consistent with the master plan.

*Bartlett made a motion and Marrow seconded the motion to approve the amendment to Section 402, 403 and 505 Tables 1 and 3 of the East Bay Charter Township Zoning Ordinance which addresses lot area and density conformity.*

*The motion carried without opposition.*

**9. Zoning Ordinance Amendment to Section 820, Subsection 10**

The Planning Commission has requested that this be taken off the agenda and sent back to them to for more work.

*Bartlett made a motion to rescind Zoning Ordinance Amendment to Section 820, subsection 10 back to the Planning Commission at their request. S. Courtade seconded the motion and the motion carried without opposition.*

**10. Update on Land Purchase Compactor**

S. Courtade asked Lile where we are at with this and Lile reported that Township Attorney Wendling is still talking to the DNR about the Rasha Road property purchase. Attorney Jim Young said the township would still be permitted to operate in the absence of a renewal permit. S.Courtade asked that this item remain as an Agenda item to be able to continue to discuss developments as they occur.

**Public Comment:** One person commented on account numbers being transmitted through email in board packets.

**Adjournment:** Chairman Lile adjourned the meeting at 7:27pm.

Submitted by,

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Anne E. Wendling, Recording Secretary Date

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Susanne M. Courtade, Clerk Date

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Glen Lile, Supervisor Date