

East Bay Charter Township  
1965 Three Mile Road North  
Traverse City, MI 49686

Regular Board Meeting  
Monday May 11, 2009

**Call Meeting to Order:** Chairman Lile called the meeting to order at 6:30pm.

**Pledge of Allegiance:** was recited by all in attendance.

**Roll Call:** Board Members Present: Glen Lile, Bryan Marrow, Tracey Bartlett, Butch Strait, Sue Courtade, Dale McAllister

**Absent and Excused:** Matthew Courtade

**Others Present:** Anne Wendling, Recording Secretary; Jim Young, Township Attorney;

Fourteen (14) members of the public were in attendance.

**Review for Conflict of Interest:** None

**Correspondence:** Provided in the Board Packets.

**Public Comment:** None

**Consent Calendar:**

- A. Board Minutes: April 8, 2009 Joint Planning/Board Meeting Minutes and April 13, 2009 Regular Board Meeting Minutes were recommended for approval.
- B. General Fund: Checks numbered 6694-6757 were paid in the amount of \$114,472.68 with check number 6654 voided.
- C. Ambulance Fund: Checks numbered 1986-1997 were paid in the amount of \$6,617.38

- D. Receiving Fund: Check numbers 1782-1793 in the amount of \$348,461.67 were paid.
- E. Payroll Fund: For the payroll dated 3/29/2009 – 4/11/2009 checks numbered 11226 – 11252 (check # 11244 and 11250 were voided) and automatic check deposits numbered 1000004284-4286, 4289-4297, 4299-4300, 4303, 4306-4308 totaling \$15,759.93.  
For the payroll dated 4/12/09 through 4/25/09 checks numbered 11253-11266 and automatic check deposits 1000004321-4322, 4325-4326, 4328, 4330, 4334, 4338-4340 totaling \$12,554.98.  
Payroll for the two periods totaled \$28,314.91.

Payroll Taxes EFT Funds- For the payroll of 3/29/09 through 4/11/09 the transfer was \$5,400.65; for the payroll dated 4/12/09 through 4/25/09 the transfer was \$3,534.41.

The total payroll amount for the two time periods combined was \$37,249.97.  
Total amount paid: \$506,801.70.

- F. Motion to accept the proposed Budget Amendments.

***Strait moved and Marrow seconded to approve the consent calendar.  
Upon a roll call vote, the motion passed without opposition.***

**Reports:** Supervisor: Lile reported that an Eagle Scout was in attendance and the scout came to the front and explained his plans to fix the baseball field at Grace MacDonald Township Park. Lile then moved on to explain that the Resource Recovery Council has chosen a solid waste consultant. RFP's for the DPW and Water and Sewer attorney are out. Septage plant financing ideas will be heard soon. Lile attended a Ways and Means meeting at the county and they agreed to renew the county assessing contract with the township.

Clerk: S. Courtade reported on an upcoming meeting with the owners of The Black School House. Courtade participated in the LIAA the Program "Local Government Works" show about clerk responsibilities in a Municipality. The township has decided to bid out payroll options. S. Courtade and Bartlett took a first look at state budget cuts and so far there will be more than \$33,000 less in state revenue for 2009.

Treasurer: Bartlett stated that sewer and water rate bills went out last week and she has received many phone calls. There are several ordinance amendments for the next month that will be brought to the board and the Holiday Road meeting went well.

Trustees: Marrow attended the five township septage meeting at Garfield Township.

Sheriff Department: Deputy Mike Shea reported that in April 2009, there was a total of 479 calls for service in East Bay Township. He urged people to lock their vehicles.

State Police: No Report

Ambulance Department: Report on trustees desks.

Fire Department: Jeremy Metcalf reported that there were a total of 54 calls for service in East Bay Township for the month of April 2009. He also reported that it is still very dry and brush fires could be dangerous.

Engineer: Township Engineer Brian Sousa reported that the water treatment plant is doing a great job at removing iron from the water; maybe even too good. Adjustments are being made to control the removal. Sousa handed out a chart regarding wastewater flow readings between Acme and East Bay Townships and the efficiency of the meter was questioned. Engineers are currently looking at choices to solve the problem. He asked the board to think about potable water wells within the service district.

County Commissioner: Beth Friend reported that a Fire Safety Education Agreement was approved. The county has finalized a strategic plan. She reported on upcoming meetings.

Township Attorney: Township Attorney Young had no comments at this time.

**New Business:**

**1. Resolution 2009-04 Natural Hazards Mitigation Plan**

Dan Scott presented a plan to East Bay Township in order for the township to be eligible for any available recovery funds due to natural hazards. To collect any funds, the township must formally adopt the plan by resolution. All but two townships have had the opportunity to adopt the plan to date.

*Strait moved to adopt Resolution 2009-04 and McAllister seconded the motion. The motion passed upon a roll call vote.*

**2. LIAA; Services, Operations, Budget Update**

Joe VanderMeulen was present and reported on the progress and management of LIAA thus far.

**3. Grand Traverse County Wide ORV Ordinance**

County Commissioner Friend asked board members to add any additional roads to the county restricted list. Lile questioned the financial benefit to allowing ORV's. Lile and Marrow agreed that it was a necessity that the ORV's be able to reach trails. S. Courtade wanted to hear from the Sherriff's Department and is concerned about the poorly maintained roads and excessive ORV travel on them. Officers from the Sherriff's Department will discuss this ORV issue with Lile and he will bring it back to the next board meeting.

**4. Opti Temp; Abatement Update**

S. Courtade discussed this issue in Sarah Racine's absence and explained that the application should have stated that the abatement was based on "speculative" instead of "existing" building and the resolution needed to be amended for that change.

*Bartlett moved and McAllister seconded to amend Resolution 2008-15 to read of "Speculative building" instead of "Existing Building". Upon a roll call vote, the motion carried.*

**5. Holiday Road – Fix Holiday Road Committee**

Renee' Kauffman thanked the township board members for all of their collaborative work on the Holiday Road issue. She stated that many roads in the area are in sad disrepair and there are two obvious options according to this committee – one is a township millage for local road improvements; and the other is a special assessment district which could act as a millage. She asked the board to discuss the merits of each option and adopt a road prioritization list for the township.

**6. 2009 Brining Program**

Agreement with the Grand Traverse County Road Commission. Money has been budgeted for 2009. The township will match 50% of the county funding for brining the named roads on the list.

*Strait made a motion to allocate \$3,367 as a match for brining the named roads. Marrow seconded the motion and upon a roll call vote, the motion carried.*

**7. Cable TV Ordinance – Discuss revising**

Township Attorney Young talked about a cable TV ordinance he is currently working on for Long Lake Township. After the state enacted the uniform video franchise act, half the ordinance was preempted by state law. He suggests that the township enact a right of way ordinance so that it still has some control over the rights of ways. Any costs of the ordinance would be shared among the participating townships.

*Bartlett moved to join with Long Lake Township and any other townships have attorney Young draft a right of way ordinance. S. Courtade seconded the motion and the motion carried.*

**8. Land Purchase Compactor – Discussion**

Lile reported that he has heard nothing on this topic yet. Bob Burns discussed the township clean up day numbers and reported that things went very well.

**9. Trust and Agency Escrow Policy**

Bartlett reported that she and Couturier are putting together an escrow policy to raise the escrow for developers from \$3000 to \$5000 and to set limits for the most used contract services. After meeting a limit, developers would then need to contact the township to use any more of their allotment for that particular contract service. Bartlett stated that she would have more information on the proposed policy change next month.

**10. Ready to Serve Fire Line – Discussion**

Strait said that a review has been done and prices vary across the spectrum and the committee came up with a reduction of ½ of the present ready to serve fire line fee. With this change, East Bay Township will be middle of the road in terms of fees for this service. Bartlett does not want to open the township up for any refunds at this point. Lile asked how much the twp will lose because of this reduction. He also said that the Ordinance will need to be amended and the matter will need to go to a public hearing. Lile instructed Attorney Young to revise the ordinance to allow for the reduction in the ready to serve fire line fee.

**11. Noise Ordinance – Discussion**

S. Courtade said that she, Shea and Marrow are discussing the noise ordinance and will meet on the 13<sup>th</sup> of May to go over noise ordinances in neighboring areas.

**12. Septage Treatment Plant – Discussion**

Lile said that he attended a five twp meeting to go over the septage plant history. Marrow says he is hearing contrary reports about the plant. Lile stated that the projected numbers are very skewed and deficits will ensue soon. The amount of solid waste taken in from Jan – Apr of 2009 is down approximately 11-12% compared to the same period of 2008. Bartlett asked about next step and Lile said someone will come to speak to the townships as soon as a plan is put into place. Lile said that a possible SAD on septic systems and holding tanks may be assessed. Lile then heard public comment on the matter

**Public Comment:** none at this time

**Adjournment:** Chairman Lile adjourned the meeting at 8:45pm.

Submitted by:

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Anne E. Wendling, Recording Secretary                      Date

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Susanne M. Courtade, Clerk    Date

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Glen Lile, Supervisor    Date