

EAST BAY CHARTER TOWNSHIP

CONSENT CALENDAR OF APRIL 14, 2008

APPROVAL FOR THE FOLLOWING BOARD MINUTES

Motion made by _____ / _____ to approve March 10, 2008 Regular Board Meeting
Motion made by _____ / _____ to approve March 25, 2008 TWP/Planning Board Meeting

CHECK REGISTER SUMMARY

<u>FUND</u>	<u>CHECK NO'S</u>	<u>VOIDED CHECKS</u>	<u>AMOUNT</u>
<u>General Fund</u>	5645-5725	5724	\$60,405.89
<u>Ambulance Fund</u>	1791-1810	NONE	\$231,959.38
<u>Receiving Fund</u>	11724-1727	NONE	\$43,333.79
<u>Payroll</u>			
2-17-2008 TO 3-01-2008 #10492-10515 AUTOMATIC CK DEPOSITS 1000002963-2966, 2971-2973, 2975, 2977, 2979, 2981 (TOTALING \$13,575.15)			
3-2-2008 TO 3-15-2008 #10516-10535 AUTOMATIC CK DEPOSITS 1000002985-2986, 2990, 2992, 2995, 3001, 3005-3006, 3008-3011, 3013, 3015, 3019 (TOTALING \$14,846.44)			
3-16-2008 TO 3-29-2008 #10536-10564 AUTOMATIC CK DEPOSITS 1000003039-3042, 3047-3048, 3054, 3057-3059, 3061, 3063, 3065-3066 (TOTALING \$14,857.56)			\$43,279.15
<u>Payroll Taxes</u>	<i>Electronic Transfer including Michigan EFT</i>		
2-17-2008 TO 3-01-2008 \$3,783.65			
3-02-2008 TO 3-15-2008 \$5,327.39			
3-16-2008 TO 3-29-2008 \$4,058.94			
			\$13,169.98
<u>Total Payroll</u> = \$56,449.13			
TOTAL AMOUNT PAID \$392,148.19			

Motion made by ____ / ____ to accept the Resignation of Planning Commissioner Kevin Endres
Motion made by ____ / ____ to accept the Budget Adjustments from section I.

Check Register Report

APGEN CKS 5645-5725

Date: 04/10/2008

Time: 9:16 am

East Bay Charter Township

BANK: CHASE BANK

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Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
5645	03/13/2008	Printed	025	CHERRYLAND REA	STREETLIGHTS	16.34
5646	03/13/2008	Printed	026	CITY OF TRAVERSE CITY	LIGHTS	8.06
5647	03/13/2008	Printed	430	CORPORATE EXPRESS, INC	SUPPLIES	270.91
5648	03/13/2008	Printed	875	CYNERGY COMM. NET., INC	PHONE-CENTREX COUNTY LINE	1.10
5649	03/13/2008	Printed	730	SBAM	TWP HEALTHCARE PREMIUM	4,942.60
5650	03/13/2008	Printed	085	TRAVERSE CITY RECORD EAGLE	NOTICES IN NEWSPAPER	892.52
5651	03/17/2008	Printed	673	A T & T	CENTREX COUNTY FAX LINE	41.63
5652	03/17/2008	Printed	026	CITY OF TRAVERSE CITY	EAST BAYS SHARE TAX NOTICE AD	45.73
5653	03/17/2008	Printed	026	CITY OF TRAVERSE CITY	SENIOR CENTER 2007-08 AGREEMNT	9,690.00
5654	03/17/2008	Printed	028	CONSUMERS ENERGY	GENS PARK UTILITY	21.48
5655	03/17/2008	Printed	430	CORPORATE EXPRESS, INC	NOTARY STAMP-LESLIE	39.95
5656	03/17/2008	Printed	700	GRAHAM, ELSENHEIMER, WENDLING	PROFESSIONAL SERVICES	2,839.33
5657	03/17/2008	Printed	655	OLLAR CONSULTING LTD	PROFESSIONAL SERVICES	1,386.00
5658	03/17/2008	Printed	196	SECURITY SANITATION	WORK SHOP-PORTA JON	25.00
5659	03/20/2008	Printed	212	AMERICAN WASTE	100 YD TRAILER	940.00
5660	03/20/2008	Printed	025	CHERRYLAND REA	SWIGARTS LIGHTS	132.90
5661	03/20/2008	Printed	430	CORPORATE EXPRESS, INC	SUPPLIES: FILES FOR VAULT	411.24
5662	03/20/2008	Printed	043	GRAND TRAVERSE COUNTY DPW	FIRELINE CHARGE	40.00
5663	03/20/2008	Printed	074	PITNEY BOWES I INC	POSTAGE MACHINE	735.00
5664	03/20/2008	Printed	818	THE LINCOLN NATIONAL LIFE INS.	TWP LIFE/LTD PREMIUM	157.90
5665	03/27/2008	Printed	212	AMERICAN WASTE	REPAIR. GREASE ADJ BRAKES	123.00
5666	03/27/2008	Printed	028	CONSUMERS ENERGY	LIGHTS	1,326.78
5667	03/27/2008	Printed	794	NORTHERN OFFICE EQUIPMENT, INC	SERVICE CONTRACT	115.84
5668	03/31/2008	Printed	687	ALLTEL	PHONES	65.37
5669	03/31/2008	Printed	059	DTE ENERGY	ELECTRIC UTILITY	702.58
5670	03/31/2008	Printed	740	SBAS	HEALTH CARE ADMIN	49.50
5671	04/02/2008	Printed	673	A T & T	TOWNSHIP PHONES	250.27
5672	04/02/2008	Printed	673	A T & T	CPO PHONES	115.34
5673	04/02/2008	Printed	245	CHARTER COMMUNICATION	INTERNET SERVICE	105.38
5674	04/02/2008	Printed	430	CORPORATE EXPRESS, INC	SUPPLIES	368.42
5675	04/02/2008	Printed	350	HOUDEK'S PUMPING SERVICE	SERVICE	75.00
5676	04/02/2008	Printed	672	RESERVE ACCT	METER REFILL-POSTAGE	5,000.00
5677	04/10/2008	Printed	770	ACE HARDWARE COMPANY	Belt	45.98
5678	04/10/2008	Printed	792	ANNE E. WENDLING	Recording Fees	180.00
5679	04/10/2008	Printed	568	ASCOM NORTH, INC.	Microphones & Input Modules	675.00
5680	04/10/2008	Printed	087	BAY SUPPLY & MARKETING	Flag Supplies	44.88
5681	04/10/2008	Printed	220	BRAMER AUTO SUPPLY, INC	OIL, FILTER	32.72
5682	04/10/2008	Printed	025	CHERRYLAND REA	OUTDOOR LIGHTLING	967.73
5683	04/10/2008	Printed	026	CITY OF TRAVERSE CITY	LIGHTS-GARFIELD/RIVER	8.06
5684	04/10/2008	Printed	516	CLASSIC MOTOR SPORTS 1	Seat Belt Repair	42.90
5685	04/10/2008	Printed	555	COPY CENTRAL	Envelope Stock	798.00
5686	04/10/2008	Printed	875	CYNERGY COMM. NET., INC	COUNTY PHONE LINE	1.11
5687	04/10/2008	Printed	426	FERGUSON'S LAWN EQUIPMENT	PARTS	44.58
5688	04/10/2008	Printed	502	FIFTH THIRD BANK	TOWN HALL ADDITION	3,305.00
5689	04/10/2008	Printed	995	GBS	ELECTIONS- MASTER CARDS	100.00
5690	04/10/2008	Printed	995	GBS	AV APPLICATIONS AND ENVELOPES	1,053.60
5691	04/10/2008	Printed	112	GLEN LILE	Hotel/Meals/Mileage	466.14
5692	04/10/2008	Printed	044	GRAND TRAVERSE COUNTY ASSOC.	MTA Membership Dues	287.46
5693	04/10/2008	Printed	043	GRAND TRAVERSE COUNTY DPW	WATER BILL-TWP OFFICES	39.00
5694	04/10/2008	Printed	845	HEAVENLY HAM	Meals	35.04
5695	04/10/2008	Printed	050	HENTSCHEL INC.	Supplies	15.40
5696	04/10/2008	Printed	034	INTAB INC	Voting Stickers	38.20
5697	04/10/2008	Printed	674	JERRY ZEITS	Drill Kit, Hedge Trimmer	163.61

Check Register Report

APGEN CKS 5645-5725

Date: 04/10/2008

Time: 9:16 am

East Bay Charter Township

BANK: CHASE BANK

Page: 2

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
5698	04/10/2008	Printed	987	JIM MCDOWELL	MSU Meetinga	150.00
5699	04/10/2008	Printed	057	KWIK PRINT INC	March Newsletter	872.00
5700	04/10/2008	Printed	610	LAND INFORMATION ACCESS ASSOC.	Support Web Trainina	243.75
5701	04/10/2008	Printed	247	LESLIE COUTURIER	Meetinga Supplies	29.06
5702	04/10/2008	Printed	703	MENARDS - TRAVERSE CITY	Supplies	361.32
5703	04/10/2008	Printed	201	MICHIGAN TOWNSHIP ASSOC 1	Sprina District Meetinga	150.00
5704	04/10/2008	Printed	994	MSU	P/Z Workshop	230.00
5705	04/10/2008	Printed	100	NORTHWEST LOCK, INC.	DUPLICATE KEYS	15.00
5706	04/10/2008	Printed	846	OLESON'S FOOD STORES	Cleaning Supplies/Bakerv	51.05
5707	04/10/2008	Printed	655	OLLAR CONSULTING LTD	SERVICES-FEBRUARY 08	165.00
5708	04/10/2008	Printed	076	PLANTE & MORAN	2007 Audit	1,500.00
5709	04/10/2008	Printed	008	PRIDE & JOY CLEANING SERVICE	MARCH CLEANING	390.00
5710	04/10/2008	Printed	887	REDWOOD ACCOUNTING AND	Bank Recs	2,445.00
5711	04/10/2008	Printed	833	RICHFIELD TRAILER SUPPLY	Parts for mower trailer	16.61
5712	04/10/2008	Printed	468	ROBERT BURNS	Mileage March 08	48.48
5713	04/10/2008	Printed	730	SBAM	TWP HEALTH CARE	4,942.60
5714	04/10/2008	Printed	874	SRW CONTRACTING	Snow Removal - Compactor	539.00
5715	04/10/2008	Printed	454	STATE OF MICHIGAN	Permit Fees for Transfer Facil	400.00
5716	04/10/2008	Printed	663	STRICKER'S OUTDOOR POWER EQUIP	GRASSHOPPER PARTS	77.20
5717	04/10/2008	Printed	613	SUSANNE COURTADE	Mileage/Expenses	31.50
5718	04/10/2008	Printed	796	TEAM FINANCIAL GROUP, INC	SERVICES-COPIER	253.36
5719	04/10/2008	Printed	154	THIRLBY AUTOMOTIVE	PAINT SUPPLIES	31.75
5720	04/10/2008	Printed	423	TIRE FACTORY	Mower Trailer Tires	327.96
5721	04/10/2008	Printed	646	TRACEY BARTLETT	Mileage/Hotel/Book	456.68
5722	04/10/2008	Printed	342	TRI-GAS DISTRIBUTING CO	Propane for Compactor Station	63.82
5723	04/10/2008	Printed	089	VALLEY LINEN SERVICE	RUG CLEANING	57.90
5724	04/10/2008	Void			Void Check	0.00
5725	04/10/2008	Printed	615	WILLIAMS & WORKS	October 2007 billing	7,277.27
Total Checks:				81	Bank Total(excluding void checks):	60,405.89
Total Checks:				81	Grand Total(excluding void checks):	60,405.89

Vendor:	615	WILLIAMS & WORKS			
Invoice #		Invoice Date	Description	Distribution	Amount
42076		04/09/2008	October 2007 billing		2,697.82
Services			101-410-802.000	1,966.48	
Rec plan			101-751-802.000	162.52	
Reffitt text admend			101-410-802.000	162.52	
SPR 10-07			701-000-333.000	406.30	
43374		04/09/2008	Services		4,579.45
Site plan			701-000-335.000	205.74	
1/08			701-000-336.000	1,190.37	
			701-000-302.000	44.09	
			701-000-337.000	499.66	
Rec Plan,update,print			101-751-802.000	1,037.73	

Check Date: 04/10/2008

Check #: 5724

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER AND MICROPRINTING

005724

Check Date: 04/10/2008

EAST BAY CHARTER TOWNSHIP
 GENERAL FUND ACCOUNT
 1965 THREE MILE ROAD NORTH
 TRAVERSE CITY, MI 49686

CHASE
 TRAVERSE CITY, MICHIGAN
 9-32/720

DATE AMOUNT
 \$0.00

*****VOID*****

TO THE ORDER OF WILLIAMS & WORKS
 549 OTTAWA AVE NW
 GRAND RAPIDS MI 49503

Alphas
at 1010
invoice entered

⑈005724⑈ ⑆072000326⑆ 718583412⑈

EAST BAY CHARTER TOWNSHIP - GENERAL FUND ACCOUNT

Vendor:	615	WILLIAMS & WORKS			
Invoice #		Invoice Date	Description	Distribution	Amount
42076		04/09/2008	October 2007 billing		2,697.82
Services			101-410-802.000	1,966.48	
Rec plan			101-751-802.000	162.52	
Reffitt text admend			101-410-802.000	162.52	
SPR 10-07			701-000-333.000	406.30	
43374		04/09/2008	Services		4,579.45
Site plan			701-000-335.000	205.74	
1/08			701-000-336.000	1,190.37	
			701-000-302.000	44.09	
			701-000-337.000	499.66	
Rec Plan,update,print			101-751-802.000	1,037.73	

Check Register Report

AMB CKS 1791-1810

Date: 04/10/2008

Time: 9:24 am

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East Bay Charter Township

BANK: CHASE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount	
1791	03/13/2008	Printed	700	GRAHAM, ELSENHEIMER, WENDLING	METRO-PROFESSIONAL SERVICES	1,064.00	
1792	03/13/2008	Printed	153	GRAND TRAVERSE MOBILE COMMUNIC	REPAIR OF 9 A SIREN	72.50	
1793	03/13/2008	Printed	326	MOORE MEDICAL, LLC	9 A SUPPLIES	190.20	
1794	03/13/2008	Printed	730	SBAM	AMB HEALTHCARE PREMIUM	783.16	
1795	03/13/2008	Printed	153	GRAND TRAVERSE MOBILE COMMUNIC	SERVICES	100.00	
1796	03/17/2008	Printed	430	CORPORATE EXPRESS, INC	OFFICE SUPPLIES	161.87	
1797	03/17/2008	Printed	791	EMERGENCY VEHICLES PLUS	REPAIR 9A LIGHT FIXTURE	100.28	
1798	03/20/2008	Printed	430	CORPORATE EXPRESS, INC	OFFICE SUPPLIES	59.31	
1799	03/20/2008	Printed	115	PURITY CYLINDER GASES, INC	OXYGEN	62.79	
1800	03/20/2008	Printed	818	THE LINCOLN NATIONAL LIFE INS.	AMB LIFE/LTD PREMIUM	37.48	
1801	03/31/2008	Printed	156	NORTH FLIGHT-GRAND TRAVERSE	13 INTERCEPTS	3,120.00	
1802	03/31/2008	Printed	740	SBAS	HEALTHCARE ADMIN	5.50	
1803	04/02/2008	Printed	048	GRAND TRAVERSE METRO FIRE DEPT	2ND QUARTER ALLOCATIONS	223,453.50	
1804	04/10/2008	Printed	262	CATHERYN M. PARKER	EDUCATIONAL EXP.	97.45	
1805	04/10/2008	Printed	026	CITY OF TRAVERSE CITY	FIRE INTERCEPT	750.00	
1806	04/10/2008	Printed	798	FUELMAN	FUEL FOR 9 A	266.14	
1807	04/10/2008	Printed	168	KAREN ROBINSON	COMPUTER/MISC SUPP	112.04	
1808	04/10/2008	Printed	475	MEDRONIC PHYSIO-CONTROL CORP	AED/EKG TRAINER/SIMULATOR	665.00	
1809	04/10/2008	Printed	730	SBAM	AMB HEALTH CARE	783.16	
1810	04/10/2008	Printed	371	STATE OF MICHIGAN 7	REGISTRATION FOR MED WASTE	75.00	
Total Checks:					20	Bank Total(excluding void checks):	231,959.38
Total Checks:					20	Grand Total(excluding void checks):	231,959.38

Check Register Report

REC FUNDS CKS 1724-1727

Date: 04/10/2008

Time: 9:28 am

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East Bay Charter Township

BANK: CHASE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
1724	03/13/2008	Printed	700	GRAHAM, ELSENHEIMER, WENDLING	PROFESSIONAL SERVICES	336.17
1725	03/17/2008	Printed	026	CITY OF TRAVERSE CITY	EBT SHARE OF WATER MASTER PLAN	5,267.00
1726	03/20/2008	Printed	042	GRAND TRAVERSE COUNTY ACCT REC	EBT SEWER DPW	18,322.62
1727	03/27/2008	Printed	768	TRAVERSE CITY STATE BANK	3 MILE RD RELOCATION BOND	19,408.00
Total Checks:				4	Bank Total(excluding void checks):	43,333.79
Total Checks:				4	Grand Total(excluding void checks):	43,333.79

Consent Calendar Item (I) Budget adjustments

The following items require an adjustment from outside of their cost center:

BOARD OF REVIEW

101-247-706.000 Board meeting fees	\$1600 budgeted	\$2155 actual	(555.00)
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101-247-873.000 Payroll Expenses	\$115 budgeted	\$164.87 actual	(49.87)
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Senior Citizen Center

101-895-802.000 Contract Services	\$9200 budgeted	\$9690 actual	(490.00)
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Amount needed	\$1094.87
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It is recommended that we adjust these areas from the contingency line item:

101-890-890.000 Contingencies	\$34,300.00 budgeted	(1094.87)	remaining \$33,205.13
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Thank you for your consideration,

Glen, Sue and Tracey