

Glen Lile, Supervisor
Susanne M. Courtade, Clerk
Tracey Bartlett, Treasurer



Beth Friend, Trustee
Craig Goodrich, Trustee
Dale McAllister, Trustee
Leroy "Butch" Strait, Trustee

April 9, 2008

ITEM # 7

To: East Bay Charter Township Board,

At the board meeting on July 10, 2006 (minutes attached) the board voted to stop collecting the .30 cent fee, and that the money collected up thru the second quarter go to the Parks Commission for Gens Park, the total amount collected for both quarters was \$6554.10.

It has been brought to my attention that this fee was capitol money and could only be used for equipment purchase or upgrade and repairs. We have since set-up a restricted line item in the budget for equipment purchase and upgrades, and we will move this amount of money (\$6554.10) into this line item from the general fund balance to correct this oversight.

I have contacted Charter Cable accounting department to verify the exact amount. Enclosed you will find all the documentation to support this adjustment.

Thank You

A handwritten signature in cursive script, appearing to read "Glen Lile".

EAST BAY CHARTER TOWNSHIP BOARD
REGULAR MEETING
JULY 10, 2006

Present: Strait, LaRose, Bartlett, Courtade, Lile, McAllister, Friend
Guests Present: Twenty-three
Attorney Tom Grier

Meeting called to order at 6:30 p.m. by Supervisor Lile. Roll call was taken and a quorum was present. The Pledge of Allegiance was recited.

REVIEW FOR CONFLICT OF INTEREST

Trustee Strait said he would be abstaining from voting on the final payment for Elmer's.

APPROVAL OF THE AGENDA

Motion by McAllister/Friend to approve the agenda as presented but also with a discussion of the budget in general under number seven. *Motion carried.*

CORRESPONDENCE

Scenario Planning and Grand Traverse Metro Fire Department 2007 Preliminary Budget Summary

CONSENT CALENDAR

Bartlett requested that the board minutes dated June 12, 2006 be pulled from the agenda. **Motion** by McAllister/Courtade to pull the board minutes dated June 12, 2006 and be placed as number eleven on the agenda. *Motion carried.* This motion also included approving:

- General Fund Bills in the amount of \$147,181.40 to include checks # 3553-3619 with voided checks # 3593 and #3604.
- Fire Fund Bills in the amount of \$150,511.09 to include checks # 1208-1225 with no voided checks.

Motion by Friend/McAllister to approve:

- Receiving Fund Bills in the amount of \$356,510.86 to include checks # 1593 -1599 with no voided checks. *Motion carried.*

Motion by McAllister/Friend to approve:

- Payroll for 5-14-06 to 5-27-06; 5-28-06 to 6-10-06 and 6-11-06 to 6-24-06 in the amount of \$40,098.20 to include checks # 40838 - 40951. *Motion carried.*

Motion by Friend/McAllister to approve:

- Payroll Taxes in the amount of \$13,365.11. This is an electronic transfer. *Motion carried.*

REPORTS

Supervisor Lile reported a recent meeting regarding what could be done on Holiday Road. Clerk Courtade reported a budget workshop being held in August in Grayling, MI. She received a fax from the Clean Water Action Group in Lansing, MI and asked the board's direction regarding this fax. Courtade is in the process of setting up direct deposit for any employee who is interested in having their pay check directly deposited. Treasurer Bartlett introduced Becky Hoard her deputy. Bartlett gave an update on the web site. Taxes have recently been sent out. Deputy Matt gave a brief report. There were 280 complaints in East Bay Township for the month of June. County Commissioner Margaret Underwood reported the new court house is expected to be completed by late fall. The Veterans Administration has recently implemented a Veterans Home Health Program. Underwood also reported on the 2006 annual report for the County Health Department. Engineer Harry Luzius gave a brief report. The Three Mile Road water main relocation project is fully completed. Other projects in different stages are Stafford Hall, Garden Walk, East Bay Estates and Wyndham Hall. A brief report was given regarding a potential development on a 36 acre parcel at High Lake and Supply Roads. This will be on the August agenda.

NEW BUSINESS

~~X~~ TCTV2

Supervisor Lile reported that on the web site for TCTV2 that on April 5, 2006 the Cherry Capital Cable Council decided that because East Bay Charter Township no longer participated that the residents would no longer be able to use TCTV2 equipment. The board had previously voted to continue to collect the .30 cents per month from all East Bay subscribers and this money was to go for the equipment at TCTV2. **Motion** by ~~Friend~~ LaRose to direct Supervisor Lile to write a letter to TCTV2 to cancel the .30 cents collected each month on the residents bills and that the money collected up to the second quarter go to the Parks Commission for Gens Park. *Motion carried.* Friend opposed. **Roll call vote:** Strait, yes; LaRose, yes; Bartlett, yes; Courtade, yes; McAllister, yes; Friend, no; Lile, yes. *Motion passed.*

Appointment To Planning Commission

Motion by Friend/LaRose to appoint Robert Tubbs to the Planning Commission for a three year term. Roll call vote: Friend, yes; McAllister, yes; Courtade, yes; Bartlett, yes; LaRose, yes; Strait, yes; Lile, yes. *Motion passed.*

Motion by McAllister/Strait to re-appoint Mike Nichols to the Planning Commission for a three year term. Roll call vote: Friend, yes; McAllister, yes; Courtade, yes; Bartlett, yes; LaRose, no; Strait, yes; Lile, yes. *Motion passed.*

East Bay Township
 PEG Fees
 Capital purchases only

Subscribers per month	2006			Total
	April	May	June	
105 East Bay Twp	3,113	3,111	3,124	
123 East Bay Twp	531	534	528	
	<u>3,644</u>	<u>3,645</u>	<u>3,652</u>	
PEG fee per customer	<u>\$ 0.30</u>	<u>\$ 0.30</u>	<u>\$ 0.30</u>	
Total PEG fees	<u>\$ 1,093.20</u>	<u>\$ 1,093.50</u>	<u>\$ 1,095.60</u>	<u>\$ 3,282.30</u>

East Bay Township
 PEG Fees
 Capital purchases only

Subscribers per month	2006			Total
	January	February	March	
105 East Bay Twp	3,106	3,108	3,107	
123 East Bay Twp	528	531	526	
	<u>3,634</u>	<u>3,639</u>	<u>3,633</u>	
PEG fee per customer	\$ 0.30	\$ 0.30	\$ 0.30	
Total PEG fees	<u>\$ 1,090.20</u>	<u>\$ 1,091.70</u>	<u>\$ 1,089.90</u>	<u>\$ 3,271.80</u>