

East Bay Township Parks Commission
Special Meeting
Monday, November 20, 2008, 6:30 PM
East Bay Township Hall
1965 Three Mile Road North, Traverse City, MI 49686

Minutes:

Chair Macdonald called meeting to order at 6:35 PM.

Pledge of Allegiance was recited.

Roll Call Members Present: Chair Macdonald, Biggs, Truelove, Rudolph, Brown, and Smith.

Absent: Couturier.

Approval of the Agenda –

Biggs suggested adding Parks Maintenance Report to **Other Business**. Chair Macdonald suggested adding Capital Improvement to **Other Business**.

Motion by Biggs to approve agenda with changes; seconded by Rudolph. Motion carried.

Recreation Plan Approval –

Truelove updated board on conversation with Matt McDonough from the GT Regional Land Conservancy, who made suggested changes to verbiage in Rec Plan. Much discussion followed regarding the order of priorities in Rec Plan. Board agreed to the accept the revisions suggested by Jay Kilpatrick, with the following changes:

- Move **The Pines Park Improvements** to priority #2
- Remove paragraph from priority # 2, which reads: “**A regional trails system...gathering places of connecting trail links will be needed.**” Move to priority # 4, inserting after “**via an extended network of non-motorized trails.**”
- Change wording in priority # 3 to say: **Estimated Cost of each Item-Capital Improvement Program.** Costs associated with the property acquisition are estimated at \$487,950.
- Move **Property Acquisition** to priority # 4.

Biggs made a motion to accept changes made to the Recreation Plan Draft Amendment, which are to be put into the Parks Commission Recreation Plan. Seconded by Rudolph. Motion carried.

Killingsworth Park Update –

Much discussion about the possible use of Killingsworth Park. Chair Macdonald suggested asking the Boy Scouts to do a project at the park putting signs up for “hiking.” Costs amount of signs needed were discussed. Use of money left in board’s budget was suggested to pay for this project. Smith made motion to use the money in the Engineering Expense account to purchase signs for “hiking” to be posted at Killingsworth Park. Chair Macdonald seconded. Motion carried. More discussion about putting up directional signs to this park at High Lake Road & Highview Road. Jerry Zeits to check into prices and

also to check if we need county permission to post this sign. Biggs to check with Sue Courtade on whether we would need to raise our budget request for directional signs.

Pickle Ball –

Rudolph updated board about meeting Monday, November 17th regarding grants for Pickle Ball.

Disc Golf –

Further discussion on whether to use Killingsworth Park, or Grace Macdonald Park for Disc Golf. Board agreed to table this item until January meeting.

Election of Officers –

Chair Macdonald suggested Truelove be secretary again. Biggs suggested keeping same officers. Chair suggested electing a Vice-Chair. She nominated Rudolph, and asked him if he would accept the position. Chair Macdonald made motion to elect Rudolph as Vice-Chair. Truelove seconded. Biggs made motion to also keep current officers: Chair – Macdonald; secretary-Truelove; treasurer-Biggs. Brown seconded. Motion carried.

Other Business –

Park Maintenance Report – Jerry Zeits updated board on items taken care of at parks. He also reported that the reverse went out on the plow truck - \$1,770 estimated for repairs; also needs new tires and other maintenance. Smith agreed to talk to Supervisor Lyle about the purchase of a new-used vehicle.

Capital Improvement – Rudolph suggested adding a vehicle to list. Further discussion on items on list. Jerry Zeits also suggested adding a new plow for the existing plow truck.

Treasurer's Report – Biggs stated that only certain funds can be carried over to next year's budget - account #'s: 747; 970; 970.100. Rudolph suggested using money in Engineer Expenses account to purchase a new plow for plow truck and use money in Legal Expenses for purchase of "hiking" signs. Biggs suggested asking township to pay any additional costs if we put \$4,000 from Engineer Expenses toward new plow – or use money from Maintenance account if available. Jerry Zeits to check into balance in this account. Biggs made motion to take \$4,000.00 from Engineer Expenses account to go toward plow repairs. Smith seconded. Motion carried.

Truelove made motion to carry over funds from lines 747, 970 & 970.100 to next year's Parks Commission budget **after all 2008 bills have been paid**. Biggs seconded. Motion carried.

Next Meeting – Regular meeting January 12, 2009 at 5:30 PM.

Adjournment – meeting adjourned at 8:15 PM.

Grace Macdonald, Chair

Date

Laura Truelove, Secretary

Date